

Jay Public Schools
Teacher Evaluation

Teacher:
Grade/Subject:

School:
Date:

Codes: NI = Needs Improvement, X = Satisfactory, XX = Very Satisfactory

EVALUATION CRITERIA	SUPERVISOR'S EVALUATION
<p>Professional Attitude & Growth:</p> <p>Is alert to new procedures</p> <p>Takes care of supplies and equipment</p> <p>Carries out professional responsibilities and assigned duties</p> <p>Is prompt and accurate in submitting reports</p> <p>Initiates parent-teacher conferences</p> <p>Effectively carries out responsibilities for paid extra-curricular activities</p> <p>Willingly shares in all school responsibilities</p> <p>Maintains constructive relationships with all school personnel</p> <p>Displays interest and enthusiasm</p> <p>Maintains appearance that establishes a positive example for students</p> <p>Is responsive to supervision and suggestions for improvement</p>	

Instructional Skills & Classroom Management

Written plans of instruction are prepared in advance and detailed for daily use

Classroom atmosphere is conducive to learning

Demonstrates effective class control and leadership which maintains clearly stated reasonable standards of student behavior

Maintains effective student rapport

Uses purposeful learning activities

Uses effectively a variety of teaching devices

Starts lessons promptly

Uses instructional time efficiently

Encourages teacher-student interaction

Teaching Ability

Has a current knowledge of subject matter appropriate to the teaching assignment

Demonstrates skills in using different approaches to teaching

Refers students to appropriate special service

Uses test results effectively

Uses a variety of tests to measure achievement

Uses new approaches effectively as they become appropriate to the teaching assignment

Provides for individual student differences

Guides students in efficient study habits

Communicates effectively with students

Conference

Evaluation and Plan for Improvement:

Teacher Comments:

Date: _____ Evaluator's Signature: _____

The signature of the teacher does not indicate agreement, but rather that the teacher has read the evaluation.

Date: _____ Teacher's Signature: _____