

JAY SCHOOL DEPARTMENT

NEPN/NSBA Code: BEDG

MINUTES

The superintendent, in his/her function as Committee secretary, shall keep complete records of all meetings of the Committee. Minutes of all meetings of the full Committee shall be mailed to all Committee members and to those organizations supplying stamped, self-addressed envelopes.

The minutes of each meeting shall reflect the names of the members present, those absent with excuse (if any), and those absent without excuse (if any).

Cross Reference: BBD - SCHOOL COMMITTEE DECLARED VACANCY  
CAUSED BY ABSENTEEISM

Adopted: AUGUST 1, 1972, DECEMBER 4, 1997

Revised: 2/12/79; 10/21/85; 4/30/87;